



## Small Business Albany Showcase & Job Fair Exhibitor Registration Form

Event Date: Wednesday October 7, 2015 Open to the public 7:00 am - 5:00 pm (free admission)  
 Holiday Inn Express & Conference Center, 400 Old Loudon Road (Rt 9) Latham NY 12110

Company Name: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Title: \_\_\_\_\_  
 E-mail: \_\_\_\_\_ Website: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/ State/Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

<input type="checkbox"/>	<b>Atrium Ballroom:</b> Table (8' x 6') Double Table Table & Seminar Space Combo	\$300 \$500 \$400
<input type="checkbox"/>	<b>Gazebo Ballroom:</b> Table (8' x 6') Double Table XL Space with Table 12'x 16' (4 avail)	\$200 \$300 \$250
<input type="checkbox"/>	<b>Not for Profit or Chamber Table</b> Gazebo Ballroom	\$100
<input type="checkbox"/>	<b>Patio Exhibitor Table (outside)</b> Single Table w/2 chairs Double Table w/4 chairs	\$200 \$300
<input type="checkbox"/>	<b>Display Space</b> 10x20 on Lawn (no table)	\$250
<input type="checkbox"/>	<b>Seminar Session: Auditorium</b> Teleconference Room Seats 150	\$250
<input type="checkbox"/>	<b>Seminar Session: Conference Room</b> Preference: Exec Conf Room Room C Room D Room E	\$200
<input type="checkbox"/>	Copy of Attendance List (includes emails)	\$100
	<b>Total:</b>	

All exhibitors are asked to donate a door prize (\$10 minimum value).

All exhibitors inside will have power & wifi. Box lunch tickets are \$10. No need for advance purchase.

Full payment must accompany contract. Cancellation of the contract must be received in writing no later than August 1, 2015. Booth fees will not be refunded after August 15, 2015. This application will become a binding contract upon acceptance by the above listed parties and is subject to the conditions which are included in this application and contract.

Name \_\_\_\_\_ Credit card # \_\_\_\_\_

Billing Address: \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVV Code: \_\_\_\_\_

City: \_\_\_\_\_ St \_\_\_\_\_ Zip \_\_\_\_\_ Type of card: Amex MasterCard Visa Discover

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

Fax to: 718.732.2363 or scan/email to: info@smallbusinessalbany.com Call with questions: Darcy (518) 366-1707

To Snail-Mail registration with check payable to SEO Web Mechanics: SBAS c/o Darcy Knapp, PO Box 368, Altamont, NY 12009-0368